

MINUTES OF THE MEETING OF  
LEMAN CLASSICAL SCHOOL  
A COLORADO NONPROFIT CORPORATION

A meeting of the board of directors of Lemman Classical School was held on Monday, March 5, 2018. Victoria Hostin presided at the meeting and noted that a quorum was present for the purpose of doing business, Jilian Popp, Dana Knauff, and Wendi Burkhard were in attendance. Principal Jason Edwards also participated in the meeting. The meeting started late; there was a time-zone related problem with the conference call line and the start time was mistakenly set for 6:30; the problem was quickly resolved and we started the meeting at 7:45.

Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, the meeting minutes from the December 19, 2017 board of directors meeting.

Ms. Hostin provided an update from the waiver committee. A waiver request was submitted to the State (see board packet). Elizabeth Anzalone from the Colorado Department of Education reviewed and comment on the waivers prior to submission. Ms. Anzalone's comments were incorporated and the waivers were ready for submission on January 4<sup>th</sup> – in time for the January State BOE meeting. Ms. Anzalone reminded Ms. Hostin that the authorizer (DCSD in this case) needs to approve our request to go in front of the State BOE. Permission was not granted for the January, nor the February meeting. It is unclear why the DCSD BOE is not letting LCS approach the State BOE. Mr. McMillen has suggested that it is tied into the DCSD BOE's review of waivers in general.

The waiver request to the District includes requests to use LCS policies over DCSD policies. The most prominent of these is the financial policy. The LCS bylaws already include a conflict of interest policy. Dr. Edwards and Ms. Hostin believe that we will have the most success getting district waivers passed if we have all replacement policies lined up and submitted with the waiver request. Board packets for the March 19, 2017 meeting will include policies that will be presented to the DCSD BOE with our waiver request.

The final gate LCS has in our contract with the DCSD BOE is an approved budget by April 1, 2018. Bylaws indicate that the LCS board may set up committees as it sees fit; our charter application to the district indicates a number of different committees will be established. Most pressing is a finance committee to review the proposed budget and present the budget to the LCS Board in advance of the April 1<sup>st</sup> deadline. As provided in our contract with Lemman Educational Services, support and consultation on the budget is provided by LES staff and leadership. Dr. Edwards has already been working on the budget, with the consultation of Katie Determine, CFO for Lemman AZ. Additionally, staff with the AZ Lemman school have consulted with Dr. Edwards on staffing as it pertains to expenses in the budget. All LCS Board members are welcome to participate in the finance committee. This committee will meet in early March and present a budget to the LCS board in mid to late March. Ms. Hostin asked board members if they wanted to participate; Ms. Burkhardt noted that she would be happy to help in the next week; her travel schedule will take her away from Colorado at the end of the month, so

participating in the budget process in advance of the March 19<sup>th</sup> meeting will ensure that her finance skill set will be utilized in this process. The proposed finance committee is: Jason Edwards, Katie Determan, Victoria Hostin, and Wendi Burkhard.

Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, the LCS finance committee will consist of Jason Edwards, Katie Determan, Victoria Hostin and Wendi Burkhardt.

Given that parent collaboration is a cornerstone of our school's philosophy, Ms. Hostin proposed that other committees form after the school year begins and we can incorporate parents at that time. Up to this point, LCS has relied on Founding Families and our contracted services with Lemman Educational Services to launch Lemman Academy of Excellence here in Parker. Ms. Hostin believes this can continue for a few more months and committees of the board will formalize once we have more regular meetings and a reliable space to work and collaborate.

Ms. Hostin reported that enrollment is at approximately 450; the enrollment process for the school has been transitioned from Ms. Hostin to the registrar, Starla Cordova. Construction is well underway and the second floor of the main building is starting this week. Ms. Hostin and Dr. Edwards will be at the construction site on March 6<sup>th</sup>. The meeting schedule was discussed and the next meeting LCS board meeting will be Monday, March 19<sup>th</sup> at 7:30 p.m. This will give the DCSD CFO ample time to review our budget; contract language specifies that our budget must be approved by April 1<sup>st</sup>.

Dr. Edwards reported on the news that he will be here in Colorado full time beginning in April 2017; his presence in Colorado will help with parent communication, building community and keeping enrollment steady.