

**MINUTES OF THE MEETING OF  
LEMAN CLASSICAL SCHOOL  
A COLORADO NONPROFIT CORPORATION**

A meeting of the board of directors of Lemman Classical School was held on Tuesday, July 16, 2019. Victoria Hostin presided at the meeting and noted that a quorum was present for the purpose of doing business; Dana Knauff, Jillian Popp, and Susan McGinley were in attendance. Principal Jason Edwards also participated in the meeting. Steve Ribbens and Greg Pritchard were also in attendance.

There were no public comments.

The minutes from the April 30, 2019 were reviewed. Ms. Popp motioned to accept the minutes with the understanding that typographical edits were still needed. Ms. McGinley seconded the motion. A vote was taken and the minutes were unanimously approved.

APPROVED, the meeting minutes from the April 30, 2019 board of directors meeting.

Ms. Hostin noted that electronic voting policy that the board initially reviewed at the April 30<sup>th</sup> board meeting will not be reviewed again until the next quarterly meeting in October. There is not a rush for this document, as the next planned parent election is May 2021.

During the April 30<sup>th</sup> meeting, Mr. Arrington alerted the board that if a quorum of parents / guardians was not met for board election, the LCS Board would have to appoint board members, as it is the Board or Director's responsibility to fill open seats on the board. Approximately 10% of the parents participated in the election, which is not a quorum. The slate was put forward in May 2019 and stayed open for a time that exceeded 10 days.

Ms. Hostin shared information regarding two candidates for the parent seats. Mr. Pritchard, who was on the May ballot, remains interested and between the time of the election and this evening, a second parent has come forward for review. Resumes for both candidates were posted to the web site on July 12<sup>th</sup>, distributed in board packets, and hard copies are circulating.

- **Seat D - Greg Pritchard.** Mr. Pritchard is a grandparent of an incoming first grader and he was a founding family member who volunteered over 30 hours while we generated grass-roots interest for Lemman Academy within the community. Throughout the 2018/2019 school year Mr. Pritchard was an active volunteer at PTO events and has spear headed a grandparents group. He is brimming with ideas and has the time and motivation to see those ideas through to fruition. Mr. Pritchard has also taken a position on the LCS foundation board and will be an active member of the fundraising committee of our Board.
- **Seat E - Patrice Batchelor.** Ms. Batchelor has a son entering 5<sup>th</sup> grade this coming school year. Ms. Batchelor was also very supportive to the school in 2016 while we generated grass-roots interest for Lemman Academy within the community, helping

us secure use of the Idyllwild neighborhood community center. She has incredible PR & marketing experience; and will be an asset for LCS when we navigate issues with the Douglas County School Board and the broader community of parents and stakeholders. Additionally, she will be a voting member on the SAC. Having crossover on the SAC and LCS board is an important part of how we can best hear and respond to the needs and concerns of our parents, as well as foster and grow all the things we are doing well.

A brief discussion of the candidates ensued. Ms. Knauff made the motions to appoint Mr. Pritchard to Seat D and Ms. Batchelor to Seat E. The motion was seconded by Ms. McGinley. A vote was taken and the appointments were unanimously.

APPROVED, seats D & E, which are reserved for parents / guardians, on the LCS Board of Directors have been filled by appointment of the Board. Mr. Pritchard will serve in Seat D and Ms. Batchelor will serve in Seat E.

Ms. Hostin asked Dr. Edwards to discuss updates that are being made to the Family handbook. The majority of the changes are not substantive and reflect personnel changes. There is a portion that addresses the weight of homework on student grades, however this policy changes depending on the grade / level. The board also discussed the importance of reminding parents what their responsibilities are, as outlined in the handbook.

Ms. Hostin motioned that the Board give Dr. Edwards editorial control over changes that do not alter the content, spirit or of the intent of the Handbook. Additionally, the handbook will have highlights of parent expectations pulled into a single document and distributed at Dr. Edwards discretion. Ms. McGinley seconded the motion. A vote was taken and the motion was unanimously approved.

APPROVED, Dr. Edwards will have editorial control over changes to the Family Handbook that do not alter the intent of the previously approved version. Highlights of parent expectations will be drawn to parents' attention at Dr. Edwards' discretion.

At the last Board meeting a foundation to promote the Royal Teachers' Fund was established. That work has been completed. The name of the foundation is LCS Foundation. The foundation board is Ms. Hostin, Mr. Ribbens and Mr. Pritchard.

Shortly after established the purpose of the LCS Foundation to exclusively support the Royal Teachers Fund, the STEM shooting occurred, and Leman parents had a lot of concerns and questions. The LCS Foundation was just getting underway as a wave of parent concerns were flowing in, highlighting a need for increased security. Dr. Edwards and Ms. Hostin thought that the LCS foundation could serve as a vehicle for raising money for Leman Academy broadly – not just the Royal Teachers' Fund. Ms. Hosting explained that the LCS foundation can focus on strategic, big picture, systemic needs that help the LCS Board address its priorities.

The Board discussed expanding the purpose of the LCS foundation to give the foundation flexibility to raise money for other things. Conversation ensued about giving the foundation a more flexible mission.

Ms. Hostin motioned that the Board of Directors expand the purpose of the LCS Foundation to include both the Royal Teacher's Fund and the directive to raise funds for strategic, systemic needs of the school as identified by the LCS Board. Mr. Pritchard seconded the motion. A vote was taken and the motion unanimously approved.

APPROVED, the purpose of the LCS Foundation will include both the Royal Teacher's Fund and programs that will support the strategic systemic needs of the school, as identified by the LCS Board

Ms. Hostin brought the issue of fundraising for safety and security to the boards attention and the board discussed the balance of funding security and safety needs that address prevention versus physical barriers / defense systems (bullet proof glass, etc...).

Mr. Ribbens led the conversation and the board touched on:

- Confidential security systems already in place
- Pending request to DCSD for an SRO
- Support provided by DCSD security and the Parker police
- Concerns regarding of the quality / consistency of an SRO. The person is not an employee of the school and real benefits of an SRO happen when that person can build relationships with students.
- Need to present the plan to the parents at Back to School Night
- Ms. Knauff shared her experience visiting a charter school in TN that was addressing similar security / prevention conversations.

Mr. Pritchard motioned to authorize the LC Foundation to focus fundraising efforts on safety, security and prevention which may include, but is not limited to, an SRO, school counselor, or facility upgrades. Ms. Hostin seconded the motion. A vote was taken and the motion unanimously approved.

APPROVED, the LC Foundation will focus fundraising efforts on safety, security and prevention which may include, but is not limited to, an SRO, school counselor, or facility upgrades

Some of the LCS Foundation fundraising plans for 2019/2020 year include a bucket drive, hosting grandparents day as a cultivation event, and a gala in March, among others. Mr. Ribbens and Mr. Pritchard are also focusing on individual giving.

Ms. Hostin made a correction to a resolution that was voted on last year. The idea that the SAC is a committee of the LCS board was a mistake. This was erroneously presented to the board and reflected in the September 18<sup>th</sup> meeting minutes that LCS established the SAC as

a subcommittee of our board. Ms. Hostin wants to rectify the mistake and formally recognize the SAC as an independent board separate from The LCS Board.

Ms. Hostin motioned that the September 18, 2018 vote to establish the SAC as a committee of the LCS Board be revoked. Ms. McGinley seconded the motion. A vote was taken and the motion unanimously approved.

APPROVED, the LCS Board recognizes the SAC as an independent entity.

Ms. Hostin is working with SAC President, Stacey Thomas, to address parent concern about the communication of new school fees. Ms. Hosting reviewed the process and explained how the parents feel there was a lack of communication.

Ms. Hostin updated the board on the following items:

- Phase 2 – The grading permits are in. Construction barriers will be up before school starts, but the actual digging out of the dirt will unfortunately happen when school is in session...despite best efforts to have it done before.
- The Aug 5<sup>th</sup> board meeting is called to that the Board of Directors can review all of the documents related to the bond issue.
- A Board retreat will be scheduled at the next meeting. The plan is to dedicate a day to for the retreat and hire a facilitator. We can also get a board calendar set up and align it with DCSD deadlines.
- Aug 15<sup>th</sup> board social – The SAC board president suggested a social event with the stakeholder leadership in the school – the two returning house captains, LCS board, SAC board, Foundation Board and PTO board. Faustus CEO Katie Determan will be in town to oversee the audit and is looking forward to meeting everyone.

Dr. Edwards provided his report:

- 721 scholars confirmed for this fall.
- 5 grades are full and waitlisted
- 50 staff members
- New Teacher Induction plan that aligns to Leman curriculum and philosophy has been submitted to CDE.

There was no new business.