

Leman Academy of Excellence  
Enrollment policy (DRAFT, updated 10/23/2022)

When grade levels are oversubscribed, LAE will hold a lottery. During the lottery process enrollment preferences will be given to scholars who meet the following criteria in the order listed:

1. Scholars who are re-enrolling after attending the previous school year in full (applies to year two and beyond).
  
2. Applicants who are siblings of an already-enrolled LAE scholar.  
Note, this includes the following: If two or more siblings submit completed application packets during the open enrollment period, and a sibling is randomly selected by lottery for enrollment, the other sibling(s) will be given preference in the enrollment process.
  
3. Applicants who are children, grandchildren or legal wards of:
  - Employees of the school
  - Employees of the charter holder
  - Members of the governing body of the school,
  - Directors, officers, partners or board members of the charter holder, or
  - Founding Family members. These students will not exceed 20% of the school population.
  
4. Transfer scholars moving from one Leman school to another Leman school.
  
5. Scholars that reside within Douglas County

After capacity is reached, applicants will be selected through the lottery process and placed on a waitlist in the order they were selected.

If a Scholar Enrollment Request is received after the lottery, the applicant will be added to the waitlist according to the date of submission.

Scholars will be notified of an offer as seats become available. After the family is contacted and enrollment is offered, the school will require an email decision within 48 hours. Parents or legal guardians of the student(s) are responsible for providing an email address for LAE to reach them regarding enrollment. Parents or legal guardians are also responsible for informing the school of any change to their contact information. While LAE will make every attempt to notify families through email, the school is not

responsible for the inability to contact families should they be unreachable (e.g., traveling, inaccurate information on the enrollment application, etc.).

DOUGLAS COUNTY SCHOOL DISTRICT (“DCSD”) OPEN ENROLLMENT POLICY By providing written Enrollment Acceptance to LAE (as defined by completing the Enrollment Registration), the parent or guardian understands that LAE is their student’s home school of record and will forfeit enrollment in their neighborhood school, as defined by DCSD Open Enrollment Policies. Please refer to DCSD website for details.

NON-DISCRIMINATION POLICY It is the intention of LAE to be fair and equitable to all potential students. LAE will not discriminate against any student based on race, color, national origin, creed, religion, ancestry, age, gender, sex, sexual orientation, disability, or socioeconomic status.