

MINUTES OF THE MEETING OF
LEMAN CLASSICAL SCHOOL
A COLORADO NONPROFIT CORPORATION

A meeting of the board of directors of Lemman Classical School was held on December 17, 2016. Victoria Hostin presided at the meeting and noted that a quorum was present for the purpose of doing business, as Dana Kanuff, Jillian Popp, and Susan Mcginley were in attendance.

Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, the meeting minutes from the August 25, 2016 board of directors meeting.

Ms. Hostin provided an update on the DCSD Charter Contract. The contract was signed by herself and Susan Mcginley on Friday, November 18th and provided to Mr. Thomas McMillen, Director of School Choice for DCSD, on Monday, November 21, 2016. The written contract remained unchanged from the draft that LCS approved on August, 25th. There has been one substantive change, which is considered part of the contract by way of the recorded conversation at the DCSD school board on November 8th. At the DCSD BOE meeting, it was negotiated that we will break ground by January 31, 2017. If we do not break ground by that date, the opening of the school will be moved to August 2018. The project manager, Kurt Connelly and Barry Arrington were at the school board meeting and assured Ms. Hostin that the project was on schedule and that breaking ground by this date would be able to happen.

The three major “gates” left in the DCSD contract were explained: enrollment of 365 by January 5th, breaking ground by January 31, 2017 and hiring a principal by March 1, 2017. As of December 12th, enrollment was at 361. By way of an email on December 12th, Mr. McMillen recognized that we have met that requirements of the enrollment gate. Construction can begin once the Town of Parker has provided a grading permit. The site plans for said permit were submitted in early November; Parker gave comments back on December 15th and the Lemman architectural team will respond by Monday with changes to address any of the Town’s issues. As part of the agreement with Lemman Educational Services, Dennis O’Riley is leading the effort to hire staff. Two excellence candidates have been identified for the Principal role. The LCS board is charged with hiring a Principal who will then collaborate with the Lemman AZ team to bring on a teaching and administrative staff. A part-time registrar has been identified; this person will need to come on board as soon as February 10th. Board members all expressed their interest in meeting the candidates, but recognized that not all five board members needed to be present at the interviews. It was determined that a minimum of two board members would meet with the principal candidates and report back to the full LCS board, as a vote of the board would be required to hire the principal. Ms. Hostin will coordinate dates and time with the candidates and present those date/times to the board.

The service agreement with Lemman Educational Services, Inc. has been reviewed by the board, but not formally voted on. Signing this contact has been delayed due to the length of time that it took to secure a charter contract with DCSD. With the DCSD contract in place, it is now prudent to engage in contracts with other service providers. In recognition of conflict of interest

policies, Ms. Hostin is recusing herself from the vote; her father, Mike Farley, serves on the Lemman Educational Services board. The board discussed the \$100 per student fee and recognized that LCS is getting tremendous value in this contract.

Upon motion duly made and seconded, the directors adopted the following resolution:

RESOLVED, the License and Service Agreement between Lemman Classical School and Lemman Educational Services, Inc. was approved by a unanimous vote.

Ms. Hostin detailed the process of financing. With the support of a very large, highly qualified team of charter school financing experts, the school has a buyer positioned to purchase a \$15,000,000 bond to finance the school. Charter School law prohibits a school board to be directly involved in multi-year contracts; thus, a building corporation was established as a holding company to meet multi-year terms of the loan. LCS will have a lease with the building corporation – which is renewed annually – to occupy the building. The Lemman Building Corporation currently consists of Victoria Hostin, Wendi Burkhardt and Joe Higgins. There have obviously been several expenses that support building the school (architectural designs, site plans, traffic study, etc...) that have already been incurred. To properly account for the reimbursement of these expenses to be paid from the sale of the bond, the board has a resolution in its meeting packet to review and vote on. Board members discussed the resolution recognizing their intent to reimburse any expense that was incurred on our behalf that supported the development and building of the charter school.

Upon motion duly made and seconded, the directors adopted the following resolution:

RESOLVED, the Reimbursement Resolution was approved by a unanimous vote.

Ms. Hostin provided some statistics on enrollment, projections for continued enrollment, founding families and the process from here to opening.

- 82 students were admitted as “Founding Family” students. This number is less than 20% of projected enrollment of 575. We can have up to 115 Founding Family students. The balance of student can be filled by staff children if we come into that situation.
- The school was able to offer enrollment to all children who applied in grades 1-6. In Kindergarten we ran a lottery with a waitlist of approximately 30 students
- Since the lottery ran, we continue to receive intent to enroll forms. An additional 40 students have applied.
- The decline rate is approximately 10%
- There are approximately 150 students we have not yet heard from; Ms. Hostin is collaborating with Founding Family members to call those families directly
- Our end goal is 575 students: 5 sections of Kinder, 3 sections in grades 1, 2, 4 and 6; 4 sections of 3rd grade; and 2 sections of 5th grade.
- The lottery for 2018 Kindergarten is already above capacity of 125; a new crew of founding families will be available to help market the school in 2017 to ensure we meet the 575 goal.

- Our next major thing is a ground breaking ceremony, which will be highly publicize and that hopefully many LCS board members can make it to. The timing of the ground breaking ceremony will occur before enrollment packets are sent out. Coordinating a visit with Dr. Leman to Parker will also make for a special event.
- A schedule of quarterly board meetings will be set in January 2017 – Board members noted that weekends, evenings and mornings were best.
- A question was raised about Pre-K programing. Ms. Hostin explained that it is not feasible to open a pre-k program concurrent with the opening of the K-6 program. We currently do not have pre-k in the permitting or building specifications, but it is something we can visit in the future.

Respectfully submitted,

Victoria Hostin