

Leman Academy of Excellence  
School Accountability Committee Meeting Minutes  
Wednesday, November 4, 2020  
7:00 a.m. to 7:40 a.m.  
ZOOM Meeting

Join Zoom Meeting

<https://us04web.zoom.us/j/72100110137?pwd=MzlhM3hzSFZ5ZDBrNXh5allCdjdKQT09>

Meeting ID: 721 0011 0137

Passcode: 2b9Uj6

1. Call to order – Meeting called to order at 7:01 a.m.
2. Welcome/Roll Call – Denise Pfeffer
  - Members Present:
    - Stacie Groves
    - Marianna Engle
    - Stacy Thomas
    - Jason Edwards
    - Rachel Oliver
    - Denise Pfeffer
3. Approval of October 7<sup>th</sup> Meeting Minutes – Denise Pfeffer
  - Unanimous approval of October meeting minutes
  - Minutes will be uploaded to website
4. Finance Committee SAC Representative – Denise Pfeffer
  - Denise Pfeffer is the SAC Representative on the Finance Committee
  - Provided overview of revised budget presented to Finance Committee at October Meeting
  - Revised budget will be going to the board for approval on November 10th
5. Update on new building– Dr. Edwards
  - Carpet is going in and the bathroom are being finished
  - Electric is moving forward
  - Furniture is arriving
  - Hoping to receive temporary certificate of occupancy in December
  - Plan is for the middle school to start the 3<sup>rd</sup> quarter in the new building
  - General school update
    - Currently a little less than 10% of students are remote learners

- Middle school teachers are having to provide both in person and remote learning environments, which is a heavy workload.
- There have been 2 positive cases of COVID reported. These are being handled according to district quarantine guidelines of 14 days from date of exposure
- Stacie Groves provided an update on the quarantine process as it relates to middle school. The transition has been very smooth with the use of Schoology.
- Mana Engle asked about donation opportunities. Dr. Edwards suggested that the 2 best avenues for donations are through the Foundation and PTO. The Foundation will be hosting a silent auction and the PTO is organizing an online Christmas shopping event.

#### 6. Review of school survey and plan for 2020-2021 Survey – Denise Pfeffer

- Stacy Thomas provided guidance on preparing for the 2020-2021 survey
  - Suggested that a separate survey be used for remote learning families
  - Survey should always include the topic of safety
  - The PTO and Foundations are involved in the survey generation, so it is important to reach out to these two groups
  - The survey goes out in April
  - It was decided that we can start to gather question ideas now. It is important to remember that questions need to focus on actionable items
  - Stacy Thomas and Rachel Oliver have experience with the survey and are great resources

#### 7. Liaison report out (5 Minutes)

- PTO (Mary Russell)
  - PTO is organizing an online Christmas shopping event
  - Parent volunteers are now being allowed in the cafeteria
- DAC (Mana Engle)
- School Board (Stacy Thomas)
  - The next board meeting is November 10<sup>th</sup>. The board will be approving the revised budget

#### 8. Next Meeting

- Next meeting will be December 2<sup>nd</sup> at 7:00 a.m.
- The morning meeting time works best for majority of members.

#### 9. Adjourn

Meeting adjourned at 7:39 a.m.