

## Leman Academy Volunteer Hours

June 15, 2020

Attendees: Naomi Bruhn, Marianne Highley, Shawna Sajdak, Sarah Porter

1. Volunteer Hours
  - a. 65% of respondents to SAC survey (157 families responded) would like to implement required volunteer hours.
  - b. Some respondents had concerns about parents not having time to volunteer and concerns about this not being agreed to prior to enrollment.
  - c. Discussed calling this a “10 hour volunteer challenge” per family
  - d. Need to offer a variety of “at home” or weekend opportunities for working parents.
  - e. In lieu of hours, \$15/hour
2. Volunteer committee
  - a. 3-5 committee members
  - b. SAC & PTO representative included in the committee the first year
  - c. Recruiting volunteers – house captains
3. Tracking volunteer hours
  - a. Signups.com - Centralized spot for all volunteer opportunities
  - b. Communication to teachers of this new method (in lieu of sign up genius)
  - c. Tracks hours from the sign up
  - d. Used for teacher gifts last year
  - e. We will also need to do manual input of volunteers who haven’t signed up on signups.com
  - f. Questions: Will parents be able to look up their accumulated hours?
4. Volunteer Opportunities
  - a. Lunch
  - b. Recess
  - c. Crosswalk
  - d. Classroom needs
  - e. Teacher appreciation donation items
  - f. House events
  - g. PTO events
  - h. Vision screening
5. Additional opportunities for hours
  - a. King Soopers reward sign up
  - b. SCRIP purchases
  - c. Attending meetings (PTO, SAC, foundation, state of the school)
6. Incentive
  - a. Monthly competition between classrooms (for lunch/recess/crosswalk)
  - b. Class with highest % completing their 10 hours (quarterly?)
  - c. Extra recess, dress of choice day/week, popsicle party, scholars vs. teacher soccer

- d. Public notice acknowledging families who have completed their hours
  - e. Ongoing recognition (facebook, website, Royal Review) of volunteers
  - f. Raffle
- 7. Suggestions for future school years
  - a. Communication of the volunteer expectations
  - b. Documenting volunteer committee procedures
- 8. SAC Survey
  - a. Concerns from a few that we have too many requests for money
  - b. Continued communication about the differences between neighborhood funding and charter school funding and the need for volunteers at charter schools.
  - c. Consider having a volunteer (possibly 8<sup>th</sup> grader or scholar senate) to watch preschool age kiddos (bookfair, SAC/PTO meeting, etc.
  - d. Utilizing scholar senate for our volunteer opportunities
  - e. Comments that the young children at the meetings is too distracting and that parents are unable to attend due to work commitments. We will offer these meetings via zoom this school year (live and recorded).
- 9. Suggested uniformity for each class
  - a. Room mothers - It would be great if this could be standardized. Not all the classes have them or utilize them in the same way.
  - b. Use of signups.com
  - c. Thursday folders – so we can communicate news more reliably
  - d. Can the volunteer committee attend a teacher meeting to introduce this plan, provide a signups tutorial, receive feedback
- 10. Communications
  - a. Frequent and timely recognition for the parents who volunteer
  - b. Make sure we're utilizing the list of volunteers who sign up at the meet and greet.
  - c. Introduce PTO, House, SAC to the new families and kindie parents ASAP.
- 11. Volunteer training
  - a. Video of crosswalk, lunch and recess expectation sent out (along with written procedures) sent out with the sign up so parents know what they're signing up for.
  - b. Contact Courtney regarding the volunteer needs for the middle school cafeteria