



Parker Campus
19560 Stroh Road, Parker, CO 801034
Phone: (720) 767-1600 Fax: (303) 805-2286

WITHDRAWAL FORM

This form is to notify Leman Academy that the child(ren) listed below will be withdrawing from their program. The last day of attendance will be _____ (insert date).

1. Parent/Guardian Information:

Name: _____ Phone: _____ Name: _____ Phone: _____

Address: _____

2. Child(ren) to be withdrawn:

Name: _____ Grade: _____ Homeroom Teacher: _____

Name: _____ Grade: _____ Homeroom Teacher: _____

Name: _____ Grade: _____ Homeroom Teacher: _____

Name: _____ Grade: _____ Homeroom Teacher: _____

3. Transfer Information:

In order for Leman Academy to honor this request, we must properly enter an exit code in Infinite Campus according to where these scholars will attend school and be able to transfer records. Please provide the requested information below:

Child(ren) will attend: _____ (list school name or program)

School Address: _____

School Phone: _____ School Fax: _____

4. Reason for Withdrawal:

Parent/Guardian Signature

Date

Office Use Only:

Received by: _____ Date: _____

End Dated in IC on: _____ Records sent: _____



EXIT QUESTIONNAIRE

Administration would like to hear from each of our departing families as you seek to leave Leman Academy of Excellence. In the best interest of our school and the programs we offer, we ask that you please take some time to answer each of the following questions with an eye toward our mission statement in order to help Leman Academy improve in all aspects of our school operation. All answers will be kept confidential so that no names will be shared with others on staff or in our school community. Thank you for taking the time to answer the questions. We truly appreciate it.

Scholar Information:

Scholar's Name: _____ Grade: _____ Teacher: _____

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1. What aspects of our programs satisfied or exceeded your expectations? (Please be specific)

2. What aspects of our programs failed to meet your expectations?

3. What factors finally dissuaded you from re-enrolling or withdrawing your child?

4. Any other comments or suggestions you would care to make?

Thank you for your time and filling out this form.