

Leman Classical School Accountability Committee (SAC) Governing Document & Code of Ethics and Conduct

Governing Document

1. Purpose and scope of the SAC's role: The SAC is an advisory body that annually offers recommendations for continuous improvement to the Leman Classical School's (LCS) governing board and leadership.
2. The SAC shall be comprised of the following representatives in addition to one LCS governing board member and/or their designee. Each Leman Academy campus in the Douglas County School District shall have:
 - a. 1 Principal member
 - b. 1 teacher representative, appointed by the principal of that campus. Every other year, each school shall alternate between a teacher from Logic and a teacher from Grammar grades.
 - c. 1 Royal Volunteer Council Representative (RVC), appointed by the principal of that campus.
 - d. 3 Parent/Guardian representatives.
3. The District Accountability Committee (DAC) liaison position shall be appointed by the Head of Schools.
4. A community representative position shall be appointed by the Head of Schools.
5. Each year, the chair of the SAC shall rotate between campuses. The Chair shall train the Vice Chair of another campus to be prepared to serve in the role of Chair the following year.
6. The officer positions are Chair and Vice Chair. The SAC shall vote on office positions no more than 30 days before and no later than 30 days after the first day of school. The newly elected Chair shall appoint a Recorder.
7. When the Chair rotates off, they remain in an advisory position to guide the newly-elected Chair for the next school year.
8. Each year, prior to serving as an SAC member, each volunteer must submit an intent to serve in writing to the Principal, along with the signed Code of Ethics and Conduct. The principal must receive these by August 1st of each school year. Failure or refusal to sign the Code of Ethics and Conduct and abide by the Governing Document excludes such a person from serving as an SAC member and will be considered a resignation from the SAC.

Code of Ethics and Conduct

1. SAC members serve the children, parents, staff and school community in accordance with the laws of the State of Colorado, Bylaws of the SAC and policies of the Leman Classical School Board of Education and any other governing documents approved by the charter school's governing board in an effort to advise the charter school board and school leadership in potential decision-making for the best interest of the stakeholders of the school.
2. SAC members are encouraged and expected to express their opinions on matters before the SAC in its meetings. Once a decision has been made by the SAC, every member is expected to abide by and, if necessary, support the majority decisions of the SAC (one voice rule). SAC members shall not disclose details of votes or

discussions. If the dissenting member cannot abide by the majority decision, the member must resign from the Committee.

3. No SAC member shall attempt to use his or her membership on the SAC as a means to exercise any authority over any DCSD school, department or staff member, or speak for the SAC except to repeat explicitly stated SAC decisions or when authorized by the SAC.
4. SAC members shall attend meetings as it is critical that every member be present to vote and express opinions at every meeting of the SAC. A member's failure to attend any three consecutive meetings shall be good cause for removal from the SAC in accordance with Article IV (G) of the SAC Bylaws.
5. Individual SAC members cannot act or speak on behalf of the SAC unless specifically authorized by the SAC.
6. SAC members shall excuse themselves from the deliberation and vote of an issue in which they have an unavoidable conflict of interest.
7. As specified in the Lemman Academy Family Handbook, SAC members shall respect the opinion of others and make no unprofessional remarks, in or out of SAC meetings, about other members of the Committee or members of the School and District community.
8. SAC members are expected to carefully read all information and ask critical questions so that they are fully informed about issues facing the SAC. They shall also carefully examine all sides of issues before making decisions.

I, the undersigned, hereby agree to the terms and conditions of the SAC Code of Ethics and Conduct. I further acknowledge that any failure on my part to strictly adhere to the SAC Code of Ethics and Conduct may result in my removal from the SAC by the SAC through a 3/4 majority vote of SAC members or by the LCS Governing Board or their designee.

Potential SAC Member Name:

Printed

Signature

Date