

LEMAN ACADEMY

AfterBell

Family Handbook

Revised 10/23/26

2026/2027

Welcome Message

Dear Familiesof LemanAcademy:

The educational philosophy at Leman Academy of Excellence is rooted in principles crafted by Dr. Kevin Leman, the school's founder. He envisioned creating a learning environment that actively involves and welcomes parents in the educational journey. By emphasizing the parent-teacher-student relationship, the goal is to nurture and maximize the potential of every child.

Leman Academy of Excellence's mission statement, core values, and beliefs are the bedrock of our institution, fostering a positive school culture that links enhanced academic achievements with a nurturing environment. Here, scholars feel safe, supported, challenged academically, eager to learn, and socially adept.

Success at Leman Academy stems from our steadfast dedication to integrating a classical educational program—rooted in ancient learning perspectives and traditional teaching methods that encourage critical thinking—with modern data-driven strategies. Rigorous assessments are employed to gauge scholar learning and achievement. In today's world, it's crucial for schools to focus on "what was learned" rather than "what was taught," and we are committed to this approach, holding ourselves accountable.

Welcome to Leman Academy of Excellence and our AfterBell Program!

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Purpose, vision & goals

What is AfterBell?

The AfterBell program is established as a child care alternative for families whose children attend our school. The program operates during the school year only and is closed on any day school is not in session, unless a designated AfterBell Camp is otherwise announced. The goal of our AfterBell program is to provide a safe, healthy, and caring environment that aids in developing positive, appropriate social and play skills, increased physical coordination, and creativity. The program provides activities that are both active and quiet, educational and recreational, indoor and outdoor, teacher-directed and self-directed. Participants are expected to respect adults, other scholars, and all Leman Academy property. This facility is regulated and licensed by the Arizona Department of Health and Human Services Office of Child Care Licensure.

Vision & Goals

At Leman Academy of Excellence, our AfterBell program is designed to meet several key objectives. We strive to create a safe, nurturing, and enjoyable learning environment for scholars after regular school hours. Additionally, we aim to foster a positive sense of identity, self-worth, and competence within each student. Our program encourages a love of art, music, and literacy, while also promoting positive social skills and appropriate play. We provide extracurricular activities that increase physical coordination and creativity, as well as a supervised academic session for homework assistance.

LEMAN ACADEMY

AfterBell Campus Contacts

MARANA CAMPUS

7720 N Silverbell Rd Tucson, AZ 85743

(520) 639-8080

MARANAAFTERBELL@LEMANACADEMY.ORG

ORO VALLEY CAMPUS

12255 N La Cañada Drive Oro Valley, AZ 85755

(520) 912-4005

OVAFTERBELL@LEMANACADEMY.ORG

CENTRAL CAMPUS

6188 E Pima St Tucson, Arizona 85712

(520) 462-6101

CENTRALAFTERBELL@LEMANACADEMY.ORG

EAST CAMPUS

10100 E Golf Links Rd Tucson, AZ 85730

(520) 526-0481

EASTAFTERBELL@LEMANACADEMY.ORG

AfterBell

Hours of Operation

DISMISSAL TO 6:00PM

Dismissal at 2:25 pm	Dismissal at 2:40 pm	Dismissal at 2:55 pm	Dismissal at 3:05 pm
4th & 5th Grade	2nd & 3rd Grade	Kinder & 1st Grade	Middle School

Central, East & Oro Valley - Wednesday: 12:25 PM - 6:00 PM (Early Release) Marana - Friday: 12:25 PM - 6:00 PM (Early Release)

Scholars arereleased 2 hours early on earlyreleasedays

Half Day Release: 11:25am - 6:00pm

- Scholars are required to provide their own lunch on half days, which they will eat in AfterBell. Snack will be served.

Camp Hours are 7:30am - 6:00pm unless otherwise noted during sign-up.

AfterBell schedule

2:25 PM - 3:30 PM SIGN-IN / SNACK
3:30 PM - 4:00 PM OUTSIDE ACTIVITY
4:00 PM - 4:30 PM HOMEWORK / QUIET CENTER
4:30 PM - 5:30 PM SCHOLAR-DIRECTED CENTERS
5:30 PM - 6:00 PM OUTSIDE PLAY & CLEAN UP

Early Release schedule

12:25 PM - 2:30 PM SIGN-IN / SNACK
2:30 PM - 3:00 PM OUTSIDE ACTIVITY
3:00 PM - 4:00 PM MOVIE
4:00 PM - 4:30 PM HOMEWORK/QUIET CENTER
4:30 PM - 5:30 PM OUTSIDE PLAY
5:30 PM - 6:00 PM SCHOLAR-DIRECTED CENTERS & CLEAN UP

Camps

Looking for a fun and engaging way to spend your school breaks? Look no further than AfterBell Camps! Our program is designed to provide a safe and nurturing environment where kids can learn, play, and grow. With a range of activities including sports, arts and crafts, and educational games, our program is tailored to meet the unique needs and interests of our scholars.

Our experienced staff is passionate about ensuring that every scholar has a positive and meaningful experience at camp. With each campus offering its own unique camp experience, it's best to check in with your campus director for more details about sign-up requirements and operating hours. Join us for Fall Break, Winter Break, Spring Break, and Summer Break – the ultimate break experience for scholars!

Rates, payments & fees

Camp Rates

Weekly CampRates:

2 Half Days $106	3 Half Days $137	4-5 Half Days $168
2 Full Days $127	3 Full Days $168	4-5 Full Days $189

1dayrate is $69 for full day or$34.50 half day (less than 4hrs) attendance

Enrollment feefor*SUMMER CAMPONLY:*

The enrollment fee for our Summer camp is a one-time charge of $69, which will be deductedfrom your camp billingat the end of your last week in attendance.

AfterBell Rates

There is a one-hour minimum charge for AfterBell services. Scholars attending for less than one hour will incur the following reduced daily rate:

- **$5.45 for the first ROYAL HOUR**

After the first hour, the regular AfterBell rate are as follows:

- **$6.47 per hour for the first scholar**
- **$5.45 per hour for each additional sibling at a reduced rate**

A $30 drop-in fee may apply for those who arrive without the necessary enrollment paperwork on file. To ensure proper enrollment, please contact the AfterBell Director prior to your scholar's attendance in the AfterBell program. You can schedule weekly attendance for your scholar at myprocare.com/account after they have been enrolled. For any inquiries, feel free to reach out to the AfterBell Director directly.

Statements & Payments

Statements are emailed on the first school day of the week and reflect fees from the previous week of care. Automatic payments are processed on Tuesdays (or the second school day of the week). A Tuition Express form for payment is required for your scholar's enrollment in our program. Accounts in arrears on Friday are subject to suspension. Accounts in arrears for 30 days are subject to collections and revoked AfterBell services.

Rates, payments & fees cont'd

Payments

- Families can make payments using our Procare app or online in the Procare portal.
- Cash or check payments can be made with the AfterBell Director; please contact them to arrange a time to make an in-person payment.
- We offer an autopay option using Tuition Express. A form must be on file to enroll for autopay with Tuition Express.
- A $25 fee will be applied for any returned or declined payments.
- **Auto payments that are repeatedly declined are "blacklisted" by Procare and an alternate form of payment may be required.**

Fees

- A **$20 late fee will be charged for any scholar that remains after 6:00 PM, in addition to a charge of $1.00 per minute** until the scholar is picked up. (e.g. If a scholar is picked up at 6:02, they will be charged an additional $22 for that day.)
- A **non-refundable late payment fee of $25** is applied to accounts in arrears on Monday morning each week.
- A $25 fee will be applied for any returned or declined payments.
- If your scholar is at school past 6:30 PM and the school has not been notified of proper arrangements for pick up, we are authorized to call the Department of Child Services and/or the Police Department to escort your child home.

  Parents who are late picking up their scholars more than three times during the course of a month may be subject to disenrollment from the AfterBell program.
- **Scholars who are not signed out will be signed out by staff at the close of business (6:00 PM), and any fees incurred will be the parent's responsibility.**

General Policies

Enrollment/Disenrollment

To enroll,please fill out the enrollment packet andreturn it eithervia email or in person to the AfterBell Director. It is your responsibility to contact the AfterBell Director if you leave the packet with the Charter Office staff to ensure it was received. All forms must be completed and returned along with a copy of immunization records. Enrollment must be completed each school year.

Once received by the AfterBell Director, the scholar(s) will need to be accepted into the program to begin attending. Any outstanding account balances are due at the time of disenrollment from the program. Balances sent to collections will affect your scholar's classroom placement in our Charter school program and their ability to utilize AfterBell services.

Leman Academy of Excellence AfterBell reserves the right to disenroll your scholar if the following situations arise:

- Failure to pay fees in full or on time or repeatedly declined payments for fees
- Repeated late pickups after 6:00 PM
- Verbal or physical abuse by scholars or parents/guardians towards other scholars or staff, such as (but not limited to): language and behavior that is harmful; sexual language or profanity; throwing items; kicking or hitting or threats of any kind.
- Continued violation of policies by the scholar or parent/guardian.

Our program is committed to creating a safe, supportive, and inclusive learning environment for all children. We believe behavior is a form of communication, and we work together with families to understand and support each child's developmental, emotional, and behavioral needs before considering suspension or expulsion.

Calendar

The AfterBell program runs on all days when Leman Academy is in session. In addition, camps may be offered during school breaks or closures. Keep an eye out for announcements in the Leman Academy of Excellence newsletter regarding the sign-up process and fees for these camps. To view the current year's school calendar, take a look at our website (www.lemanacademy.org) or visit the AfterBell parent board.

Snack

The AfterBell program is proud to participate in the Empower Program in conjunction with the Arizona Department of Health Services Childcare Licensure (AZDHS), which offers a nutritious snack containing two components to all scholars who attend AfterBell. However, the snack is only provided to scholars who are signed in to the program that day. Monthly snack menus can be viewed on the Parent Board in the cafeteria. Scholars are free to bring their own snacks and water as well. If your scholar has any dietary restrictions or allergies, please notify the AfterBell Director, and accommodations will be provided.

Open door policy

At any time, parents/guardians can visit and tour the facility. From 10:00AM to 5:00PM, the AfterBell office is available to parents for any inquiries. For any concerns or questions about the program, please contact the AfterBell Director. We encourage open communication between parents and AfterBell teachers, and you can schedule a conference at any time.

Injury reports

The AfterBell programiscommitted to the safety of all its scholars. In case of any injury, the following protocol will be followed:

- Parents will receive an Injury report via our Procare app. A printed copy of the report will be available upon a parent's request.
- If the injury is beyond the scope of treatment by AfterBell staff, the scholar will be referred to the School Nurse's Office for medical attention. Please note: the Nurse is not onsite past 4:00PM.
- In the event that the School Nurse is unavailable, the AfterBell Director will contact the parent/guardian for immediate pick-up.
- If the injury is severe (e.g., broken bone, possible concussion, severe wound, or allergic reaction), 911 will be called, and parents/guardians will be notified immediately.

Illness

To keep all scholars healthy, it is important that you keep your child at home when they are ill. Children with a temperature of 100.4°F or higher, diarrhea, possible conjunctivitis (pinkeye), or vomiting will not be allowed into the program. The scholar must be free of illness for 24 hours before returning, unless a physician's written instructions are provided.

If a scholar becomes unwell while in AfterBell, the parent or guardian will be contacted immediately to pick up the scholar. Parents should inform the program if their scholar is contagious, and readmittance will be determined based on the scholar's contagiousness. A "Parent Alert" will be displayed on the communications board if scholars are exposed to any contagious illness. In case of an emergency, a well-stocked First Aid Kit and EpiPen are available at all times.

Medication

At AfterBell,we adheretostate laws and our childcare licensure regulations regarding the administration of medication. To ensure that our scholars are safe and healthy, we have established the following guidelines:

- Medication will not be dispensed to any scholar without express written consent from their parent or guardian.
- Prescription medication will be administered only to the scholar for whom it was prescribed.
- Over-the-counter medication must have the scholar's full name clearly printed on the container.
- A "Medication Consent" form must be completed and kept on file.
- All medications will be kept in the nurse's office. Please provide a second EpiPen for AfterBell when possible.

The administration of all medication will be done in accordance with state laws and our childcare licensure regulations and will be properly documented.

Activities

Extracurricular Club / Activity Hour: An hour of activities is offered during AfterBell between 4:00PM - 5:00PM daily. Activities may vary and change according to scholar interests and AfterBell teacher strengths. AfterBell lesson plans will be posted on the Parent Board in the cafeteria and the designated classroom utilized by each AfterBell group.

Art: Our program offers a variety of art activities for scholars to explore and express their creativity. From painting and drawing to sculpture and mixed media, our program provides a fun and engaging environment for scholars to learn and develop their artistic skills.

Organized Sports: Safe and enjoyable physical activities, either team or individual, taught with a proper set of rules. Sports can improve a scholar's self-esteem while teaching them about teamwork, self-discipline, and social skills. May include: basketball, dodgeball, various forms of tag, relay races, and other gym-based sports. The AfterBell organized sports club is not affiliated with any Leman Academy sports teams or games.

Recess: A time for scholars to engage in physical activities, either of their own choice or as a group activity planned by the AfterBell staff. Recess is held on the main playground, outdoor play area, or gym.

Table Games: Used for recreational and relaxation purposes. Scholars are assisted in the selection of games that are age-appropriate. Socialization and group play are encouraged to develop memory and cognitive skills.

Movies: May be shown on half days, rainy days, or special occasions. All movies are either educational or recreational in nature and will carry a “G” or “PG” rating. If you wish to opt out of the “PG” movies or any movies, please notify the program Director. We will provide another activity for your child.

Homework

To aid scholars in completing their homework and assigned schoolwork, a designated quiet time is available for independent study. Each day, a period of up to forty-five minutes will be set aside for homework, except for Fridays. While teachers are present to offer assistance when needed, this time should not be mistaken for a tutoring session. At AfterBell, we ensure that scholars have the time and resources they need to complete their work while also respecting their autonomy. If a scholar resists completing their homework, we will not force them to do so. During homework time, scholars can engage in activities such as reading or silent recitation. Those who finish their homework early are expected to remain quiet so as not to disturb their peers.

Communication Board

There is a “Parent Board” located in the AfterBell cafeteria. All program information and parent communication are posted on this board, including but not limited to the following events/notices: any state inspection report, any recent communicable illness, scheduled pesticide services (posted 48 hours prior to fumigation), a copy of Leman Academy Liability Insurance, monthly snack schedule, monthly club lesson plans, and weekly classroom lesson plans. Accident/Evacuation procedures are posted in both the cafeteria and in the classrooms used by the AfterBell program. Leman Academy will provide a written Evacuation Procedure upon request.

The Leman Academy AfterBell is licensed by The Arizona Department of Health Services Childcare Licensure at:
400 West Congress, Suite #100 Tucson, AZ 85701 Phone #: (520) 628-6541
https://www.azdhs.gov/licensing/childcare-facilities/index.php
All inspection reports are available for viewing upon request.

Procare app set up



Leman Academy of Excellence is pleased to offer a free app for you to access your AfterBell account information and easily pay tuition, set up your scholar's schedule, and sign out each day. Please use the following directions to get yourself connected with the app.

Procare app for your mobile device:

1. Download the Procare app on your mobile device.
2. Look for an email from Procare with an invitation code. Be sure to check your spam folder!
3. Set up your account with the email provided in your enrollment packet and the invitation code.
4. Then you may:
    a. Sign your scholar out each day using the QR code.

Send and receive messages and reports, review your child's schedule, time card, and more.

Arrival & Departures

Whileeachcampushasauniquepickupprocess,thefollowingprocessesarefor all programs:

PICKUPFROMAFTERBELLDOESNOTBEGIN UNTIL3:30PMEACHDAY (1:30PMonearlyrelease days).

AfterBell will not release scholars until 3:30PMeach day (1:30 PM on early release). Please plan to pick your scholar up at pick up A, B ortransition if you need to pick up earlier than the abovetimes.

If you need to pick your scholar up from AfterBell before the release time, please park, go into the Charter office and theywill call AfterBell for your scholar.

- **Scholars still on campus at the end of transition will be escorted to AfterBell. Parents are responsible for any and all fees incurred while a scholar is checked into the AfterBell program. All billing questions regarding AfterBell should be directed to the AfterBell Director.**

- As age-appropriate, scholars will either be escorted to the AfterBell program by a Leman Academy staff member, or will report to the cafeteria at class dismissal where attendance will be taken.
- Scholars arriving after transition or clubs will check into the program with the AfterBell Director or staff, who will sign them into a classroom roster and into our Procare system.

- The AfterBell program does not transport any children. There are no off campus field trips.

- **There is a one-hour minimum charge for AfterBell services. Scholars attending for less than one hour will incur the following reduced daily rate:**
  - **$5.45 for the first ROYAL HOUR**
- **After the first hour, the regular AfterBell rate are as follows:**
  - $6.47 per hour for the first scholar
  - $5.45 per hour for each additional sibling at a reduced rate

- Be prepared to present a photo ID if requested by staff during pickup. If you need to send someone not listed on your scholar's emergency card, please arrange this with the program Director/Lead in advance by sending an email or message through the Procare app, including the person's first and last name as it appears on their ID.

- Using your Procare app, scan the QR code to sign your scholar out of the program. If you need assistance with the sign-out process, please ask the staff for help. Scholars who are not signed out will be signed out by staff at the close of business, and any fees incurred will be the parent's responsibility.

Central Campus

Please park on the Northeast side of the campus, by the Virtual entrance. AfterBell scholars can be picked up at the Virtual MPR; look for the AfterBell pick-up signage. When you arrive at the door, please ring the doorbell to alert staff that you have arrived. A staff member will greet you at the door, check ID if necessary, and call for your scholar to be escorted, with their belongings, to the MPR for pick-up. **Scholars will not be released until staff has been contacted, so please refrain from contacting your scholar on their personal device for pick-up.** Please allow at least 5 minutes for pick-up as AfterBell groups are stationed all over campus.

PLEASE NOTE: If the Virtual MPR is in use, our alternate pick-up will be from the Charter office. In such instances, a message will go out to parents via Procare and Parent Square.

East Campus

Please park in the designated area located on the **Northeast side of the campus**, (by Burger King). Look for the gate marked "AfterBell." Call the phone number listed on the AfterBell sign to notify the staff of your arrival for pick-up. A staff member will accompany your scholar to the gate for pick-up. Remember to speak loudly and clearly, as the cafeteria can be quite noisy. **Scholars will not be released until staff has been contacted, so please refrain from contacting your scholar on their personal device for pick-up.**

Marana Campus

Park in the designated area on the **Northwest side of campus** (across from "Album Marana"). Look for the gate labeled "AfterBell." Enter through the AfterBell gate and approach the doors to the left. **All doors that access campus are LOCKED; staff must buzz in each person that enters the AfterBell Cafeteria**. Press the doorbell on the call box mounted beside the Cafeteria door if you are not let in promptly.

Oro Valley Campus

Park in the designated area in the front of the Preschool entrance on the **Northwest side of campus.** Enter through the Preschool entrance to pick your scholar up from AfterBell. **All doors that access campus are LOCKED; staff must buzz in each person** Press the doorbell on the call box beside the door if you are not let in promptly.

AfterBell Authorized Pickup Policy

This policy establishes a consistent process for releasing AfterBell scholars to authorized persons. The standard minimum age is 18, with a written exception process for siblings ages 16–17. This age threshold is a Leman program requirement, not a stated Arizona licensing minimum.

Scope and standard requirement

This policy applies to Leman-operated Arizona AfterBell programs and AfterBell camps. Regular K–8 dismissal and preschool release are outside its scope. A parent or legal guardian may collect their own child regardless of the parent's age, subject to applicable court orders. Other authorized pickup persons must be at least 18 years old unless an exception is approved under this policy. Persons under 16 are not eligible for a sibling pickup exception.

Authorization and identification

Before release, staff must confirm that the person is listed in the scholar's current authorized pickup record or has been authorized through a verified parent request. Advance requests for an unlisted person must be sent to the Director through email or Procare with the person's full name as shown on identification. Telephone requests may be accepted only through the program's documented verification process permitted by the applicable licensing rule.

Staff must know the person's identity or verify it using picture identification. For a minor sibling exception, staff must verify age and picture identification before the first approved pickup. A school photo ID may be used with a separate record verifying date of birth. Staff record verification without retaining unnecessary identity-document copies. Pickup persons must use their own assigned Procare access; parent credentials must not be shared.

Sibling exception criteria

A parent may request approval for a sibling age 16 or 17. Approval is discretionary and must be based on the scholar's needs, the sibling's ability to supervise safely, the transportation plan, and any custody restrictions. The Director may recommend an exception, but the Executive Director of Operations or written designee must approve it before any release. Staff may not grant informal or same-day exceptions.

The request must identify each scholar, the sibling, permitted days, transportation method, destination, parent and adult backup contacts, and expiration date. A completed authorization and limited waiver is required. Driving must comply with all applicable license restrictions, passenger restrictions, insurance, and child restraint requirements. Approval is valid only for the named sibling, scholars, and approved plan.

Discipline

At Leman Academy of Excellence, we expect our scholars to adhere to a standard of behavior that aligns with our code of conduct policy, which can be found in the Parent/Scholar Handbook. We believe in using positive reinforcement as our primary form of discipline, along with the behavior guidelines outlined in the handbook. If parents have concerns or need to address specific issues, they can schedule a meeting with our AfterBell Director.

Our approach to discipline is consistent with the Leman Academy philosophy, which emphasizes the promotion of self-discipline through redirection, diversion, and separation. If a scholar's behavior requires escalation beyond these methods, we have established an escalation matrix, which is as follows:

- First Offense: Director/Scholar Conference
- Second Offense: Director/Parent/Scholar Conference
- Third Offense: Suspension from the Program
- Fourth Offense: Disenrollment from the Program

If a scholar's behavior is severe or unmanageable, a parent may be called for immediate pick up if necessary. We will document it on an Incident Report Form and or via Procare App. A copy of this form will be given to the parent/guardian at the time of pick up or logged in the Procare App.

Our goal at Leman Academy is to create a nurturing environment where your scholar can thrive. With your help, we can cultivate a positive culture that encourages personal and educational growth.

Electronic Device Policy

This document servesas the Cell Phone Policyand ConfiscationProtocols inaccordance with the *Leman Academy ofExcellenceFamily Handbook § VI. Scholar Information||A. Scholar Code ofconduct:12. Scholars may not bringan electronic device (cellphone, games, tablet,CDplayer, etc.) to school unless given permission by their teacher to be used for class. Smart watches are also not permitted at school.*

At AfterBell, we have a "no cell phone" policy (this includes smart watches). Scholars should leave their phones in their backpacks during AfterBell unless permission is given by staff for them to use their personal device to contact parents.

Purpose:

- Tocultivatea more engaging and focused environment for students. Bylimitingaccess to mobile devices, we encourage students to interact with their peers and actively participate in activities, free from the distractions that cell phones often create.
- To enhance communication skills, creativity, and active involvement in program activities. If the AfterBell Director designates specific times when cell phone use is permitted, parents will be informed in advance via email and/or the Procare app.

Possible Exceptions (with permission from AfterBell Staff):

- A scholar may need to use their phone forhomework purposes.
- A scholar may need to call a parent or guardian.
- A parent may request that their scholar have access to their phone.

AfterBell staff members may confiscate an electronic device from a scholar during the AfterBell program per this policy. Staff members will follow these protocols to ensure scholar privacy, device safety, and proper handling of the device:

- Askthescholarto power down thedevice.
- Write the scholar's name, date, and confiscating staff member's name on the outside of an envelope.
- Ask the scholar to place the device in the envelope.
- Staff members will deliver the envelope with the device to the AfterBell Director or designee.
- AfterBell Director or designee will hold the device until the scholar is picked up.
- AfterBell Director or designee will document the incident.

Electronic Device Policy

Incase of anemergency,scholarsmayrequesttousetheAfterBellphoneorask stafffor assistance.Parentsneedingtoreachtheirscholarshouldcontactthe AfterBell Directordirectly.

Disciplinary Actions for Unauthorized Cell Phone Use:

- First Infraction: Scholars will be asked to put their phones away.
- Second Infraction: AfterBell Staff will place the phone in a secure location for the scholar to retrieve at the end of the day, and parents will be notified.
- Third Infraction: Staff will communicate with parents to discuss a plan moving forward.
- Infractions are tracked per semester. After three infractions, a scholar may be placed on a device restriction plan for the remainder of the semester.

Electronic Device Acknowledgement

Leman Academy of Excellence
Personal Electronic Devices Policy

Scholar cell phones are to be turned off and stored in the scholar's backpack and/or locker when they arrive at school. Scholars may use their cell phones only with permission from, and in the presence of an adult. If a scholar is observed using a cell phone without permission, the cell phone is to be confiscated and turned into the front office. Scholars are able to pick up the cell phone themselves after the 1st confiscation. Parents/guardians are required to pick up cell phones after any further confiscations.

Scholars may bring laptops or tablets to school with teacher permission for academic purposes only. Devices must be stored safely in backpacks or lockers. If a scholar is observed using the laptop/tablet inappropriately, the device will be confiscated and a parent/guardian will be responsible for picking it from the front office.

By signing below, I acknowledge and agree to respect the personal electronic devices policy, and to take responsibility for bringing a personal electronic device to school. Leman Academy staff and/or scholars will not be held responsible for damaged, lost, stolen, or broken personal devices. If a scholar chooses to bring their personal device to school, they are responsible for the device at all times.

_____ _____
Scholar Name Date

_____ _____
Parent/Guardian Name Date

_____ _____
AfterBell Director Grade

Contact Information

Central

520-462-1202

centralafterbell@lemanacademy.org

6188 E. Pima Street Tucson AZ, 85719

East

520-526-0480

eastafterbell@lemanacademy.org

10100 E. Golf Links Rd. Tucson AZ, 85730

Marana

520-639-8080

maranaafterbell@lemanacademy.org

7720 N. Silverbell Rd. Tucson AZ, 85743

Oro Valley

520-912-4005

ovafterbell@lemanacademy.org

12255 N. La Canada Drive Oro Valley AZ, 85755