

MINUTES OF THE MEETING OF  
LEMAN CLASSICAL SCHOOL  
A COLORADO NONPROFIT CORPORATION

A meeting of the board of directors of Lemman Classical School was held on Tuesday, June 19, 2018. Victoria Hostin presided at the meeting and noted that a quorum was present for the purpose of doing business. Jilian Popp, Dana Knauff, Susan McGinley and Wendi Burkhardt were all in attendance. Principal Jason Edwards also participated in the meeting.

Ms. Hostin recognized that we have a lot of documents to cover this board meeting and they were all posted on the web site on Friday, June 15, 2018. Ms. Hostin invited anyone on the conference line to make public comments by first stating their name and keeping comments to three minutes.

There were no public comments.

The first agenda item, adoption of the March 19<sup>th</sup> board meeting, elicited one edit. Ms. Hostin noted a typo: 2017 was written in place of 2018 in the “approved” section of the meeting minutes. Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, the meeting minutes from the March 19, 2018 board of directors meeting.

Ms. Hostin gave an update on the State and District waivers. Lemman Academy’s request for state waivers was on the June 13/14 State Board of Education meeting agenda. The agenda item was presented with the staff recommendation for approval. The State board approved the waivers.

At the district level, Lemman Academy presented waiver requests to the DCSD BOE in December 2017. Our contract with them specifies that they have 30 days to respond. Our request was put on the December 12<sup>th</sup> agenda, but the DCSD BOE did not review our waivers at that meeting. The new board members did not feel they had enough information and/or understanding of the waiver process to proceed. They set up a task force to review the DCSD waiver process. Knowing that the process was going to undergo significant change, we asked Mr. McMillen to redact the December 2017 waiver request with the understanding that an entirely new document would be created in response to the DCSD BOE’s task force. He agreed and assured Ms. Hostin that the old waiver document would not be used.

On May 30<sup>th</sup>, Ms. Hostin received an email from the school choice office requesting that our waiver request appear on the July 10<sup>th</sup> DCSD BOE meeting; on June 1<sup>st</sup>, Ms. Hostin received the new waiver request protocol. Based on that document, it is clear that our board needs to approve / review additional policies to the ones covered at the March board meeting. Last week, DCSD staff asked to move the waiver review to the DCSD BOE’s June 19<sup>th</sup> meeting (i.e.tonight), but for obvious scheduling conflicts we requested to remain on the July 10<sup>th</sup> agenda. There is a possibility that the DCSD BOE will not have July meetings, if this is the case we will be on the August 7<sup>th</sup> agenda. This makes for a tight timeline, as August 7<sup>th</sup> is the first day of school for Lemman Academy’s middle school students.

Ms. Hostin thanked Dr. Edwards for his leadership in this matter and recognized his experience with many of these policies in his previous charter school work. She also recognized how collaborative and supporting the broader Charter school community has been. Lemman Academy has had the benefit of reviewing the waiver requests from other charter schools whose waivers recently passed through the DCSD BOE and many charter school leaders have shared their policies. Before turning the conversation to Dr. Edwards to lead the discussion of each policy, Ms. Hostin suggested that we review each policy,

come to an agreement on any edits, and then make one single vote at the end of the discussion. In the case that any one policy requires more detailed discussion, then that policy can be voted on individually to ensure an accurate record of the edits being proposed.

Dr. Edwards started by recognizing the support of the school choice office, Mr. McMillen and Ms. Schmidt.

CORA Request Policy – Dr. Edwards gave an overview, there were no edits.

Facility Use Policy – Dr. Edwards gave an overview, there were no edits.

Nutrition & Student Sexuality and Wellness Rationale – Dr. Edwards gave an overview, there were no edits.

Board Member Conduct & Ethics Policy – Dr. Edwards gave an overview. Comments and edits were suggested, as noted below.

Ms. Burkhardt Commented: LCS is an independent 3<sup>rd</sup> party designed to operate with the best fiduciary of the organization it is serving. It is very important that the board is never swayed toward individual agendas. The structure is important and having a structure as part of the design helps to ensure that the board members are committed to the vision. Making sure the investment actually operationalizes for the visions.

Edits were suggested that uphold certain standards to ensure the authenticity of what the LCS board was created to do and is striving for. In our case, the Leman principals and the standards has to be above all else.

Suggested edits:

- 1) Referencing the charter application as a guide post for making decisions
- 2) Specifically noting the 3 parts that make us unique: Dr. Leman, Charlotte Mason & Classical education
- 3) Annual evaluation against the criteria laid out in the policy to ensure that as a board, we are aligning with the described principles as they relate to performance, and operation of the school.

As this document has suggested edits, it will be voted on separately from the un-edited policies. Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, Board Member Conduct & Ethics Policy will be adopted with the edits noted above.

Board Member Conflict of Interest Policy – Dr. Edwards gave an overview of the policy. Ms. Hostin noted that the By-Laws already has a conflict of Interest Policy. Ms. Popp and Ms. Burkhardt noted that if a policy already exists, a second one would be superfluous.

A motion was made to not create a new conflict of interest policy and rely on what already exists in the bylaws. Ms. McGinley seconded the motion and it was unanimously agreed to not create a second policy on the same topic.

APPROVED, LCS will not adopt a new Board Member Conflict of Interest Policy; LCS will continue the existing policy that is within the Bylaws..

Policy Adoption policy – Dr. Edwards gave an overview, there were no edits.

Upon motion duly made and seconded, the directors adopted the following resolution:

APPROVED, the following policies are approved without edits as presented in the June 19, 2018 Board Packet:

- CORA Request Policy
- Facility Use Policy
- Nutrition
- Policy Adoption policy
- Nutrition Waiver Rationale
- Student Sexuality and Wellness Rationale

The extended service agreement with Lemman Educational Services, Inc. was discussed. The current contract is set to expire at the end of this month. Despite the fact that the LCS Board felt that the \$100 per student is an incredible value for all of the curriculum, professional development and teacher training, which is provided for in the agreement, the fee has been the source of concern for the DCSD BOE and has unfortunately been misconstrued as a fee simply to use the Lemman name. To help resolve that, a more detailed contract, which spells out the specific services, support and curriculum value, will be needed as soon as possible. Given that we have not yet started the school year and do not have any operational experience with Lemman Educational Services, the extended service agreement keeps the contract in place exactly as is and expires in 7 months, after LCS has had 6 months of school underway (August – January). When the contract is due for renewal in January 2019, we will be in a better, more informed position to negotiate a contract as it will be based on actual experience, services and dollar amounts.

In recognition of conflict of interest policies, Ms. Hostin is recusing herself from the vote; her father, Mike Farley, serves on the Lemman Educational Services board. The board discussed the \$100 per student fee and recognized that LCS is getting tremendous value in this contract.

Ms. McGinley motioned to extend the contract for 7 months, Ms. Burkhardt seconded it. Upon motion duly made and seconded, the directors adopted the following resolution:

RESOLVED, the Extended License and Service Agreement between Lemman Classical School and Lemman Educational Services, Inc. was approved by a unanimous vote.

Ms. Hostin gave a President's update reporting on the following:

- Ribbon Cutting set for Sunday, July 29. Dr. Lemman will be in town. He arrives in the morning, so the event will take place in the afternoon. We have a planning committee led by Amber Shinn, who was a really active and consistently present founding family member. The first meeting will be on Monday, June 25<sup>th</sup> at 11:00 a.m. Details regarding the time and schedule for the ribbon cutting will be forthcoming via email. We will invite the Parker Mayor, city council members and, of course, DCSD staff and BOE members.

- Enrollment is at 500 with 23 classes including one homeschool classroom. In some grades there is room to grow within these 23 classrooms so we expect that meeting our goal of 550 students (~520 FTEs) is within reach.
- Construction is still on schedule. Ms. Hostin was at the site today and the paint and finishes are starting to come together. If any board members want a tour, please let her know by text or email and a visit can be scheduled.
- LCS Meeting Schedule. The last two quarterly meetings for 2018 are scheduled: September 18 and December 18. When these dates were chosen, it was based on 1) Tuesdays were identified as better for most LCS board members, and 2) at the time the DCSD BOE met on the 2<sup>nd</sup> Tuesday. It was Ms. Hostin's intention to schedule around their meetings so that we could respond / react to their board meeting the week prior if something was relevant to Leman and /or charter schools. Since establishing our schedule, I have now learned that DCSD BOE plans to meet twice a month – on the first and third Tuesday causing a direct conflict (as is the case tonight). Would board members like to keep the 2018 schedule and make accommodations come 2019 or change things up now. Presumably we will not have to stand in front of the DCSD BOE again for a long time once the waivers are complete.
- A PTO for the school has been formed. Two parents, Mike Modal and Jayme Nanmestad, have stepped up to be on the PTO Board. Until we have a fuller PTO board (4 members), Ms. Hostin is taking an active role in helping to set up a separate non-profit entity to manage the fundraising for the school. Mr. Modal is serving as the treasurer and he has looked into banks willing to be community partners with the PTO as well as the possibility of the PTO taking out a small loan to get the teachers started with classroom funds. One of the primary goals of the PTO is a teacher's fund to support staff as well as attract and retain employees.

Dr. Edwards gave a principal report on the following topics:

- Staffing – Additional sections have been added in 5<sup>th</sup> grade, 2<sup>nd</sup> grade and Kindergarten. Three more teachers will need to be hired. Dr. Edwards expects to have all positions filled by the end of next week.
- House System – Dr. Edwards explained the house system and was excited to report that many families have already organized family events. One event had over 240 people attend!

There was no new business discussed.

Ms. Hostin thanked the board and Dr. Edwards for their time this evening and reminded everyone that this is the board's last call in meeting, noting the excitement for a building that can house the board and a community of parents to attend in person on September 18<sup>th</sup>.